



Bright Start Nursery and Preschool

Affordable Child Care In a Loving Environment

NJ State Licensed Center
801 North Main Street
Lanoka Harbor, NJ 08734

Child Care Policies and Procedures Overview

1. Bright Start will be open from 6:30am to 5:30pm. Each child needs to be picked up by their designated time as stated in your child's enrollment paperwork.
2. Please call the center if your child will be absent.
3. If an extra day is needed, notify the office and your child's teacher.
4. Tuition is to be paid weekly and due on Monday of each week. There is a \$25.00 late fee if not paid on the Monday of each week.
5. All medical forms and updated immunizations records are due yearly. Please see the office for a blank copy of a universal form before your child's well visit.
6. One complete set of weather appropriate clothes should be in a labelled zip lock bag and in your child's bag at all times.
7. Children will take a rest during the day on their own individual cot. A small crib-size sheet and small blanket must be provided and will be sent home at the end of each week.
8. Please label all of your child's belongings.
9. Please do not send toys or personal belongings with your child/children.
10. There is a Community Resource Book available in the main office with information for families that include: community and school-based resources and/or direct services to promote child/family safety, health, and stability.
10. Bright Start promotes healthy eating habits. Please send your child to school with a "High 5" lunch including all 5 food groups: protein, vegetable, fruit, grain, and a dairy. Also please send in a healthy AM and PM snack along with a refillable water bottle. Before/Aftercare please send your child to school with a PM snack and refillable water bottle for aftercare.
11. Chips, juice, fruit snacks, and candy is not permitted!
12. Please check the ProCare app daily for updates on your children or to message your child's teacher or the office.